



CITY OF HIDALGO



Building Permit Application Form

Date: _____

Owners Name: _____ Phone: _____

Address: _____

City: _____ State: _____ Zip: _____

General Contractor's: _____ Phone: _____

General Contractor's Address: _____

City: _____ State: _____ Zip: _____ TRCC# _____

Described Proposed Work: _____

Commercial: Residential Sign: Addition/Remodel: Demolition:

Living Area Sq Ft: _____ Garage/Carport Sq Ft: _____ Patio/Porch Sq Ft: _____

Subdivision: _____ Block: _____ Lot: _____

Site Address: _____ Building Construction Value: \$ _____

City: _____ State: _____ Zip: _____

We require legal description of property where construction is proposed.
PLEASE ATTACH A COPY OF PROOF OF OWNERSHIP (property deed, tax receipt).

The forgoing is a true and correct description of the improvement proposed by the undersigned applicant, and the applicant of the improvement proposed by the undersigned applicant, and the applicant states that he/she will have full authority over construction of the same.

The building permit shall not be held to permit or be an approval of the violation or modification of any provision of the City ordinances, codes, or State Law or be a waiver by the City of such violation.

Alterations, changes or deviations from the plans authorized by this permit are unlawful without written authorization from the Building Inspection Department.

The applicant hereby agrees to comply with all City ordinances, codes and State Law and assumes all responsibility for such compliance.

It is understood that the improvements shall not be occupied until a Certificate of Occupancy has been issued.

- 1. Enclosing of carport/garage prohibited as per City ordinance.
- 2. Condition to All Permits on any type of improvements requires two (2) off street parking, sidewalks and landscaping.
- 3. Dispose of all construction debris.

Authorized Agent/Owner: _____ Date: _____

District Zone: _____ Location in Flood Zone: Yes No Flood Zone: _____

Received By: _____ Approved By: _____

“The City of Hidalgo is committed to providing cost effective municipal facilities, infrastructure and services that meet the needs of citizens, businesses and visitors through well planned development resulting in exceptional quality of life”



Building Requirements – Checklist

The City adopted the International Codes 2015 and N.E.C. 2014

**** Contractors – at no time during the building phase shall subcontractors be permitted to use electrical cords and/or other sources that cross the street and/or right-of-ways. This violation will be subject to penalties and/or revocation of permit ****

1. **First Inspection** – Temporary Electrical Pole, Portable Toilet and Green Building Permit
Card issued by this department on site displayed on a pole visible from the Street Setbacks, elevations and rough – in plumbing all at the same time. All plumbing trenches must be compacted and all string lines must be in place on property line. **Allied Waste** Contract must be turned in before permit is issued. **1-800-423-7316**
2. **Second Inspection** – Foundation steel, minimum depth for all exterior footings on foundation shall be at least 12” below undisturbed soil and soil must be compacted. All forms around exterior must be enclosed so that concrete cannot flow out.
3. Contractor will be held accountable and fined for Concrete Ready mix trucks cleaning their excess and spillage into other lots or streets.
4. **Construction material from Mexico is not allowed**, unless tested in the U.S. with Building Official approval prior to using such materials.
5. **Third inspection – Allied Waste**, exclusively, trash container must be on site for this inspection to take place. Framing, electrical, plumbing, mechanical, building envelope wall paper around entire outside wall and all inside caulking & foaming of all holes in wall and top plates must be done prior to inspection. All exterior door frames must be installed before inspection. No ceiling rafter shall be used as a ceiling joist unless it meets R-38 and 2x12 widths. All rafters require purlins & bracing and valleys & hips of whatever size also require bracing.
A/C mechanical contractors cannot cut top plates on wall; will be fined and/or subject to re-inspection fee. Plumbers – 2x6 wall is required wherever pipes are installed. All dwellings require concrete driveway, garage and/or carport. All hurricane fasteners are required. ****All Hurricane fasteners required****
6. The Building Contractor must hire all licensed subcontractors: electrical, plumbing & mechanical.
7. A smoke detector is required in every bedroom and hallway and they must interconnect.
8. Attention: all A/C’s installed in the attic must have 30” (thirty inches) height clearance inside attic **no exceptions**. All floor or room A/C’s require a 2668 door minimum and 6” (six inches) clearance around sides and front of machine. Make plans to comply before framing inspection. All 5 – ton wall room units must have a 3068 door with sealed threshold. All A/C units must have a filter on the unit.
9. **Fourth Inspection** – Insulation R-13 walls include backing of all walls in attic. All areas of wall extensions (knee walls or cripple walls) into the attic will require R-13.
10. **Final Inspection** – Insulation must be R-38 on all ceiling. Must have one 3” caliber native tree per every 25 feet of lot frontage and all front yard must have grass. Sidewalk must be 4’ (four feet clear passage), do not install mailboxes and if one is installed it must have clearance behind it of 4 feet. House must be addressed with 4” (minimum) numbers.
Working Clearance must be completed before Final Inspection.
11. Residential permit requires a full set of scaled plans with a plot plan, property deed or tax statement, 2015 RES check Energy Compliance Report and a complete legible signed application.
12. Commercial permits require the following: **A** – if demolition is required, the city will need an asbestos survey or letter from an architect, **B** – Submit construction plans to TDLR Architectural Barrier Act for Project registration, **C** – Must submit TXDOT driveway permit, **D** – Engineered drawing is required, **E** – Two (2) complete sets of blue prints to scale. Plot plan to scale showing all property lines, dumpster pad with buffering enclosure and all retention with parking lot. **F** – 2015 Com-Check is required.
Final Inspection requires Fire Department’s approval with Occupancy Load Placard on building. Commercial permits require 20 % landscaping with a retention area.

Authorized Agent/Owner: _____ Date: _____
Re-inspection Fee \$75.00

Received By: _____ Approved By: _____

“The City of Hidalgo is committed to providing cost effective municipal facilities, infrastructure and services that meet the needs of citizens, businesses and visitors through well planned development resulting in exceptional quality of life”



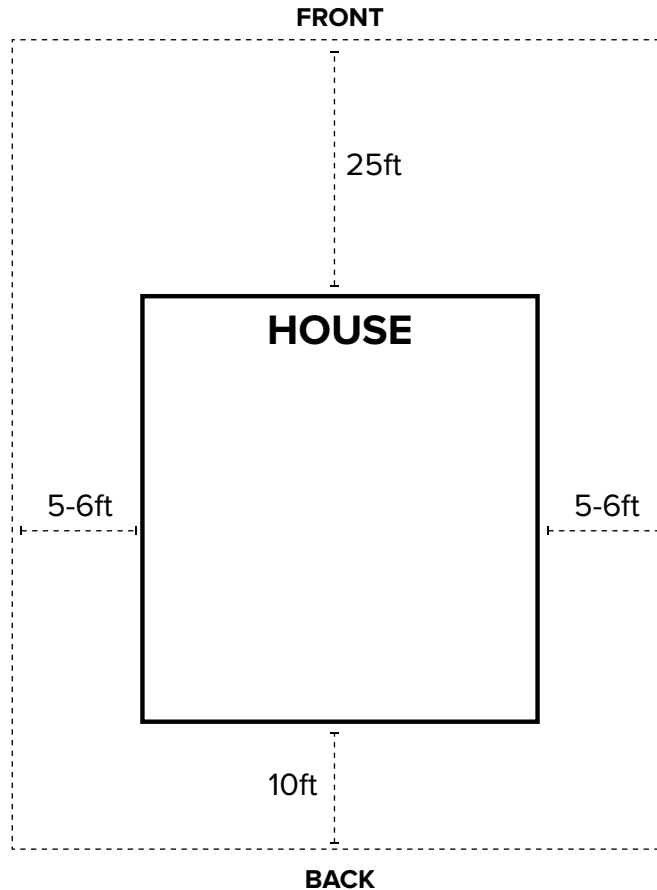
Building Requirements – Map

Draw the location of proposed work.

SETBACKS AND BASEMENTS ARE AS FOLLOWS:

- 1: 25 ft front from property line not from street
- 2: 10 ft back from property
- 3: 5-6 ft on the side depends on subdivision
- 4: No fence on the 25ft front setback

PLEASE COMPLETE SITE PLAN. PERMIT WILL NOT BE ISSUED IF NOT COMPLETED AND SIGNED



Authorized Agent/Owner: _____ Date: _____
 Re-inspection Fee \$75.00

Received By: _____ Approved By: _____

“The City of Hidalgo is committed to providing cost effective municipal facilities, infrastructure and services that meet the needs of citizens, businesses and visitors through well planned development resulting in exceptional quality of life”